



# CALENDAR 2019 – Computer Skills



## JANUARY

Course	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	
	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	01	
ADFIT2002A	Microsoft Excel Level 1	█	█																								
ADFIT3002A	Microsoft Excel Level 2			█	█																						
ISAT-ME-ADV-01	Microsoft Excel Level 3							█	█																		
ISAT-MO-01	Microsoft Outlook					█						█								█							█
ISAT-PP-01	Microsoft PowerPoint									█	█														█	█	
ADFIT2001A	Microsoft Word Level 1															█	█										
ADFIT3001A	Microsoft Word Level 2																	█	█								
ISAT-MW-ADV-01	Microsoft Word Level 3																						█	█			